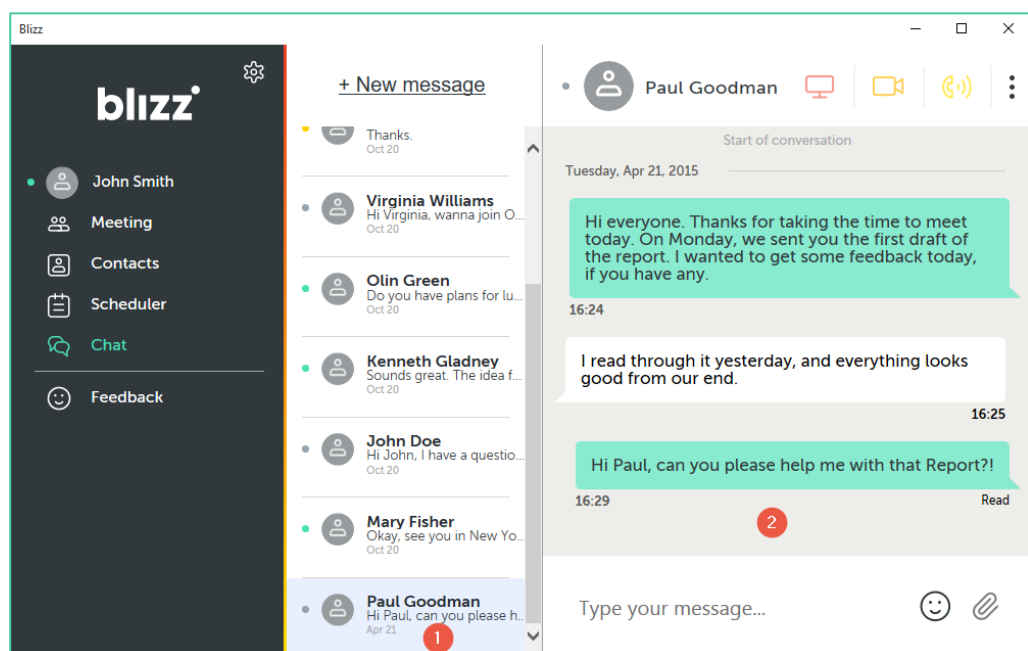


Chat

Chat allows you to exchange text messages with one person or several people in real time. If a contact is currently offline, he or she will receive it as soon as he or she starts Blizz even if you have already closed Blizz.

The messages that you send and receive are displayed on the **Chat** tab in the right part of the window (2).

Blizz groups the messages that you exchange with a contact or a group into conversations. All of your conversations are displayed in a list (1).



(1) List of conversations

(2) Area for messages

The symbol at the beginning of the conversation shows whether it is a conversation with one person or several people.



Conversation with one person

or their
profile
image



Conversation with a group

Note: Blizz chats are encrypted end-to-end.

Note: A maximum of 50 contacts can participate in a single group chat. Only contacts that are logged in with a Blizz account can participate.

In This Article

- Starting a Chat
- Chatting
- Adding Contacts
- Deleting Conversations
- Deleting the History
- Starting Meetings from a Chat
- Turning off Notifications

Starting a Chat

You can start a chat via the **Chat** tab or via the contact list.

Starting via the **Chat** tab:

1. In the Navigation bar, click on **Chat**.
2. Click on **New Message**.
3. Enter the name of the desired contact into the search field. Blizz will display suggestions from your contact list as soon as you start typing. You can select a name from the list.

Starting via the contact list:

1. In the Navigation bar, click on **Contacts**.
2. Click on the name of the desired contact.
3. In the right pane, click on **Chat**.



Chatting

You write your messages in the input field at the bottom of the window.

Chat



You have the following input options:

→ Text

Place the cursor in the field and input text.

→ Emoticon

Emoticons are symbols that express certain emotions or moods.

To insert an emoticon where the cursor is, click on the smiley icon in the input field and select your desired symbol from the palette.



→ Attachment

You can transfer files via chat.

To do this, click on the paperclip icon in the input field and select the desired file in the dialog box.



The content of the file will not be displayed in the chat.

To send your message, press the enter key.

Adding Contacts

You can add additional contacts to an ongoing chat.

1. Click the three dots in the upper right corner to open the menu.



2. Select **Add Participant**.
3. Enter the name of your contact or search for it.

Deleting Conversations

When you delete a conversation, all of the messages will be removed together with the entry in the list of conversations.

Chat

1. In the Navigation bar, click on **Chat**.
2. Select the desired conversation.
3. Click the three dots in the upper right corner to open the menu.



4. Select **Delete Conversation**.

Deleting the History

You can also delete only the posts within a conversation without removing the conversation itself. You can then continue the conversation at a later point in time.

1. In the Navigation bar, click on **Chat**.
2. Select the desired conversation.
3. Click the three dots in the upper right corner to open the menu.



4. Select **Delete History**.

Starting Meetings from a Chat

You can start a meeting with your chat partner from within a chat.

Prerequisite: You are currently in a chat.

- In the right upper corner of the **Chat** tab, click on the symbol for the meeting type that you want to start: Screen Share, Video Call, or Audio Call.



Note: This function is only available for conversations with a single chat partner.

Turning off Notifications

By default, Blizz indicates incoming messages with a popup window and by blinking the logo in the taskbar. You can turn these notifications off either for the currently selected chat session or in general for all chats.

Turning off notifications for the current chat session:

1. In the Navigation bar, click on **Chat**.
2. Click the three dots in the upper right corner to open the menu.



3. Deactivate the **Show Notifications** checkbox.

Turning off notifications in general:

1. In the Navigation bar, click on the gear symbol and then on **Options**.
This opens the dialog box for the Blizz options.
2. On the **Profile** tab, deactivate the **Notify Me of Incoming Messages** checkbox.

Related Topics

Starting a Meeting